



PERSONAL INFORMATION: SSN _____

ADDRESS _____
 STREET CITY STATE ZIP

I Have thoroughly read and understand the job description in its entirety. I further understand that in order to be considered for the position I am applying for requires that I live within 30 minutes of Highland Water District.
By initialing I agree to the above statement. _____

ARE YOU LIMITED OR PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?

EMPLOYMENT DESIRED:	DATE YOU
POSITION:	CAN START

ARE YOU EMPLOYED NOW? IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?

EMPLOYMENT RECORD:		LIST BELOW YOUR LAST THREE EMPLOYERS STARTING WITH THE MOST RECENT.		
NAME AND ADDRESS	POSITION	DATE EMPLOYED FROM TO		REASON FOR LEAVING

REFERENCES:

GIVE THE NAMES OF THREE PEOPLE NOT RELATED TO YOU THAT YOU HAVE KNOWN FOR AT LEAST TWO YEARS.

NAME	ADDRESS	PHONE #	BUISNESS	YEARS KNOWN

GENERAL:

AREAS OF SPECIAL STUDIES OR RESEARCH

JOB RELATED SKILLS

DO YOU HAVE A VALID WASHINGTON STATE DRIVERS LICENSE? _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____

IF YES PLEASE GIVE BRIEF EXPLANATION _____

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered in the company.

I understand that any employment is conditioned on a background check.

I authorize the company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Highland Water, without giving me prior notice of such disclosure. In addition, I release Highland Water, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

If employed I further agree that if I lose, damage, or fail to return any Highland Water District property, the District is authorized to deduct from my wages sufficient funds to replace its property.

I understand that Highland Water District is a Union company and if I am offered employment I agree to abide by the agreements set forth in the Union Contract. My wages will be set by negotiation.

If hired by Highland Water District you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You will not be hired if you can not comply with these requirements.

Highland Water District is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. No question on this application is used for the purpose of limiting or excluding any applicant from consideration on a basis prohibited by applicable local, state, or federal law. HWD Policy #2001-08.

I have read and understand the above statements. If hired by Highland Water District I will abide by the Highland Water District Policies.

Signature

Date