

24602 Old Owen Rd, P.O. BOX 158, Monroe, WA. 98272 Phone:(360) 794-6900 Fax:(360) 805-0616 staff@highlandwaterdistrict.com

**SEASONAL FIELD ASSISTANT JOB DISCRIPTION**

**JOB RESPONSIBILITIES:**

Assist the direct Field Supervisor and Field Assistant in the following general duties:

**ESSENTIAL JOB FUNCTIONS:**

* Landscaping tasks such as driving a mower, raking, weeding, and line trimming.
* Safely operate hand tools and assigned power equipment.
* Ability to communicate effectively both orally and in writing with the public, supervisors, and other staff members of the District.
* Ability to work independently or as a part of a team.
* Ability to shovel and sweep for extended periods.
* Ability to work and move around on rugged terrain without assistance.
* Ability to lift 50 pounds.
* Follow OSHS and WISHA safety laws.
* Operate department vehicles in a proper and safe manner.
* Perform related duties as assigned.

**EDUCATION and EXPERIENCE:**

Applicant must be at least 18 years of age and have the physical ability to perform the job functions.

**LICENSES and OTHER REQUIREMENTS:**

* A valid Washington State driver’s license is required.
* Current Traffic Control Flagger Certification is preferred, but not required.
* Fully vaccinated against the COVID-19 virus prior to start date.

**TO APPLY:**

Please complete a Highland Water District application form (downloaded at [www.highlandwaterdistrrict.com](http://www.highlandwaterdistrrict.com)) and attach resume and cover letter

*Highland Water District is an equal opportunity employer. Any person requiring ADA accommodation advise the District of the needed. Please call (360) 794-6900.*

Location 24602 Old Owen Rd, Monroe, WA 98272 Mailing Address: PO Box 158, Monroe, WA 98272

**RATE OF PAY: $**18.00 -22.00